

RIGHT-TO-KNOW ACT NOTICE

The Open-Records Officer for Hampden Township and the Hampden Township Sewer Authority is the Township Manager.

Township Manager and  
Open-Records Officer  
209 South Sporting Hill Road  
Mechanicsburg, PA 17050

Telephone: 717-761-0119  
Telefax: 717-761-7267

For appeals regarding police investigative reports the contact is Cumberland County District Attorney M.L. Ebert, Jr.

M.L. Ebert, Jr., District Attorney  
1 Courthouse Square  
Room 202  
Carlisle, PA 17013

Telephone: 717-240-6210  
Telephone: 888-697-0371 x6210 or x6211  
Telefax: 717-240-6164

Contact information for the Office of Open Records is:

Commonwealth of Pennsylvania  
Office of Open Records  
333 Market Street  
16<sup>th</sup> Floor  
Harrisburg, PA 17126-0333

Telephone: 717-346-9903  
Telefax: 717-425-5343

Executive Director: Erik Arneson

Website: <http://openrecords.state.pa.us>

A sample form which may be utilized to file a request is attached and is available from the Open-Records Officer and from the website of the Office of Open Records noted above. The policies and procedures adopted by Hampden Township and Hampden Township Sewer Authority relating to the Right-to-Know Law, Act 3 of 2008 are attached to this notice.

Questions regarding the policies and procedures of the administration of the Right-to-Know Law by Hampden Township and Hampden Township Sewer Authority should be directed to the Open-Records Officer at 717-761-0119.